



خدمت تيكنيكل دراج بروني
Royal Brunei Technical Services

Job Code	REC.2021/01:DPS
Job Title	Operations Manager
Department/Unit	Darussalam Pilotage Services

Responsibilities:

- Oversee day to day activities of the Operations Department.
- Prepare and control operational budgets.
- Ensure all operations are carried on in an appropriate and cost-effective way.
- Improve operational management systems, processes and best practices.
- Help the organisation's processes remain legally compliant.
- Perform quality controls and monitor service performance.
- Establish work schedules, supervise staff, monitor and manage staff performance.
- Facilitate and coordinate communicate with other units.

Requirements:

- At least 15 years prior work experience (prior Maritime background is an advantage).
- Fully conversant in business & policy development, procedure builds.
- Good reporting skills.
- Good leadership and decision making.
- Excellent interpersonal skills.
- Strong listening and communication skills.
- Good leadership and able to remain calm under pressure.
- Good knowledge on the Port operations and shipping as a whole.