



سولوسي لجوروتراين، لوكيستيك دان لاتيھن بروني
Brunei Engineering, Logistics and Training Solutions

Job Title	Medical Supply Chain (MSC) Procurement Lead
Reports to	Head of Business Support Unit
Department/Unit	BELTS Medical Supply Chain / Business Support Unit

Roles & Responsibilities, not limited to:

- Identify and evaluate suppliers of medical equipment, devices, pharmaceuticals, and supplies.
- Establish and maintain relationships with key vendors to ensure timely deliveries and quality products.
- Negotiate pricing, terms, and conditions with suppliers to secure favorable agreements.
- Develop and execute a procurement strategy that aligns with the organization's healthcare goals.
- Ensure procurement processes are efficient and compliant with industry regulations and standards.
- Analyze costs and seek opportunities for cost reduction without compromising on product quality.
- Maintain a cost-effective procurement process while ensuring the highest standards of patient care.
- To ensure and verify that all medical pharmaceuticals and consumables procured meet regulatory and quality standards.
- Address quality-related issues promptly and implement corrective actions.
- To ensure that all procurement contracts and agreements with suppliers, ensuring compliance with terms and conditions.
- Periodically review contracts to identify opportunities for improvements or cost savings.
- Develop and implement contingency plans to address supply chain disruptions, such as pandemics or natural disasters.
- Ensure the availability of critical supplies during emergencies.
- Utilize data analytics tools to assess procurement performance, track expenses, and identify areas for improvement.
- Generate reports and insights to guide decision-making.

Job Requirements: (Minimum Education/Qualifications & Experience requirement)

- Bachelor's degree in supply chain management, business administration, or a related field (Master's degree or professional certifications may be preferred).
- Minimum eight (8) years of experience in procurement, with a focus on medical supplies and healthcare products.
- Knowledge of medical regulations, compliance requirements, and quality standards.
- Proficiency in procurement software and data analysis tools.
- Strong negotiation, communication, and problem-solving skills.
- Ability to work collaboratively and effectively with cross-functional teams.