



سولوسي لجوروتراين، لوكيستيك دان لاتيهن بروني  
Brunei Engineering, Logistics and Training Solutions

Job Title	Head of Internal Audit Unit
Reports to	Head of Corporate Governance Department
Department/Unit	Corporate Governance Department / Internal Audit Unit

Roles & Responsibilities, not limited to:

- Develop and execute a comprehensive internal audit strategy, including the annual audit plan, to address key areas of risk and assess the effectiveness of internal controls.
- Manage and lead the internal audit team, including hiring, training, and evaluating team members. Foster a culture of professionalism, ethics, and continuous improvement within the unit.
- Identify and prioritize areas of risk within the organization and adjust audit plans accordingly. Ensure audits focus on high-risk areas.
- Oversee the planning, execution, and reporting of internal audits. Conduct fieldwork, evaluate processes and controls, and recommend improvements.
- Ensure that the organization complies with relevant laws, regulations, and industry standards. Monitor changes in regulations and adjust audit plans as needed.
- Prepare and present audit findings, recommendations, and reports to senior management and the board of directors. Provide insights and advice on improving controls and processes.
- Establish and maintain internal audit standards and procedures to ensure high-quality audits and adherence to best practices.
- Drive process improvements and efficiency in internal audit procedures. Stay updated on emerging trends and best practices in internal auditing.
- Build strong relationships with key stakeholders, including senior management, external auditors, and regulatory bodies.
- Investigate and report on suspected fraud, irregularities, or unethical conduct, as necessary.

Job Requirements: (Minimum Education/Qualifications & Experience requirement)

- Bachelor's degree in finance, accounting, business administration, or a related field.
- Minimum of ten (10) years of experience in audit.
- Extensive experience in internal auditing, including leadership roles.
- Strong understanding of financial, operational, and compliance audit principles.
- Knowledge of industry-specific regulations and best practices.
- Excellent analytical, communication, and leadership skills.
- Proficiency in audit software and data analytics tools.
- Ethical and independent judgment.